



CAREER OPPORTUNITY

ProKontrol is the largest distributor of heating, ventilation, air conditioning and refrigeration controls (HVACR) for commercial buildings in Canada. We distribute all major brands of **HVAC controls** under one roof.

More than a Supplier...A Solution! In addition to products and parts support, we also offer retrofit services, start-up services, telephone and on-site technical support, engineering design, panel assembly, technical drawings/wiring diagram and software programming. For over 39 years, **ProKontrol** has been showing consistent growth with locations in Laval, Longueuil, Quebec, Toronto, Ottawa and Halifax in addition to our location for combustion. We are looking to fill the following position:

Project Manager

Interested in a career with the **ProKontrol** team? Please send your resume to: cv@Prokontrol.com

Main Responsibilities

- Implement a proactive approach to Project Management
- Plan project milestones with internal services
- Act as a liaison with External Sales Representatives to review the projects
- Ensure that priorities are correctly transmitted to Project Coordination
- Support External Sales Representatives with changes that occur during project execution
- Implement a communication strategy for 'Top 20 clients'
- Ensure that all necessary project-related information from clients is available
- Ensure the monitoring of results (ROI, gap analysis, quality standards)
- Collaborate with the Finance team for activity-based billing
- Preside over various meetings (kick-off, follow up, post-mortem)
- Participate in site visits when required
- Stay up to date with knowledge regarding new products and technologies
- Attend training sessions given by suppliers and participate in industry meetings, seminars and trade shows

Requirements

- Bachelor's degree in Industrial Engineering, Operational Engineering, Project Management or equivalent
- Minimum of 5 years of experience in Project Management
- Work experience with a Mechanical or Controls entrepreneur an asset
- Good knowledge of current office software (Word, Excel, Sales Force, Teams, etc.)
- Bilingual

Competencies

- Customer Service
- Leadership
- Sense of Responsibility
- Strong Team Player
- Ability to Develop Strategic Partnerships
- Adaptability
- Planning and Organizing Skills

We Offer

- Competitive Salary
- Full Benefits Plan Including Telemedecine
- Mentorship
- Paid Vacation during Holiday Season
- Parking, Kitchen and Complimentary Hot Beverages
- Opportunity to grow within the company
- Personalized Training for all
- BBQ & Other Festivities
- Technical Challenges and numerous products to explore!

Permanent • Full Time • Based in Laval

You're part of the solution! Please send your resume to: cv@Prokontrol.com

